



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

Tel: (039) 834 8707 Fax: (039) 834 1701

Email: kunenes@harrygwalam.gov.za

ADVERTISEMENT

BID NOTICE

Bids are hereby invited from qualified and experienced Bidders for the provision of the following services for the Harry Gwala District municipality.

PROJECT NAME	TENDER NUMBER	CLOSING DATE
LEASING OF OFFICE SPACE IN KOKSTAD FOR A PERIOD OF 36MONTHS	Contract No. HGDM 810/HGDM/2023	19 April 2023 @ 12h00

Invalid or non-submission of the following documents will lead to immediate disqualification.

- Central Supplier database registration
- Utility bill: municipal statement
- JV Agreement (if applicable);
- A signed MBD4 form must be submitted with all bids (available on our website or at reception)

The following will apply in all the above bids:

- Valid tax certificate or SARS pin
- Price(s) quoted must be firm and must be inclusive of VAT;
- A firm delivery period must be indicated;
- All tenders must be valid for 90 days after the tender closing date;
- 80/20 Preference point system will be used in Evaluation. Functionality will be calculated first.

Specific Goals	Weight	80/20 PP	Verification method
Reconstruction and Development:			
Promotion of Local Business(es)			
1. Enterprise Located In Kokstad	100%	20	Utilities bill Directors or Co. CIPC Document Existing Lease Agreement

2. Enterprise Located within the Harry Gwala District Municipality	50%	10	Utilities bill Directors or Co. CIPC Document Existing Lease Agreement
3. Enterprise Located within KwaZulu-Natal province	25%	5	Utilities bill Directors or Co. CIPC Document Existing Lease Agreement

COLLECTION OF BID DOCUMENTS

Bid documents may be collected from the **27 March 2023** between **09h00 to 16h00** at Harry Gwala District Municipality Offices, Finance Services Department, situated at Ixopo 40 Main Street, Ixopo 3276. Tender documents will be issued upon payment of a non-refundable cash fee of R 500 .00 each. Or bid document can be downloaded on municipal website: www.harrygwalam.gov.za

CLOSING DATE

The closing date for the bids is as per the table above. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the contract number and project name on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, IXOPO before the closing date and time. Telegraphic, telexed or faxed bids will not be considered, and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the bid.

BID ENQUIRIES

All bid enquiries and other matters shall be directed to the Executive Director: Corporate Service: Mrs. TT Thiyane-Magaqa during working hours on Tel.:039-834 8705

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GM. Sipeke
Municipal Manager